

DUBUQUE COUNTY EARLY CHILDHOOD (DCEC) BOARD MEETING

March 24, 2021 - Zoom

Present BOD members: Don Vrotsos, Laura Roussell, Anglea Petsche, Gina Blean, Ashley Weber, Linda Martin, Ashley Regan, Cindy Steffens, Beth Wilhelm, Jay Wickham, Kim Glaser, Abigail Degenhardt (DCEC Director)

Program staff present: Tara Roddick, Stacey Killian, Amy Kallaher, Kristy Fenwick

Agenda

| Time: | Agenda Item: | Presenters: | Type of Item: |
|-------------------|--|--|-------------------------|
| 12:00 p.m. | Call to Order @ 12:01 pm by Angela Petsche. | Petsche, Chair | |
| | <p>ECI Designation Visit Summary</p> <p>1. DCEC Designation Visit Summary p.2 – <i>Shannell Wagler summarized key items from Survey, these include additional supports for Abbey from other area ECI directors & TA from State ECI leaders.</i></p> | <p>Amanda Winslow – EC</p> <p>Shanelle Wagler</p> | Information, Discussion |
| | <p>Key Action Items:</p> <p>2. January Board Meeting Minutes p.4</p> <p>3. January Executive/Finance Meeting Minutes p.5</p> <p>4. CCR&R Budget Movement p.7</p> <p>5. Bank Statement p.8</p> <p>6. Audit Summary p.9</p> <p>7. HK Financial Statement p.32</p> <p><i>No questions or comments, approved by consensus. Motioned by Don V, seconded by Jay W</i></p> | Angela | Information, Discussion |
| | <p>Discussion/Updates:</p> <p>1. Gala Updates – <i>Sept. 9, 2021 – please share sponsorship letter with other business leaders, family, friends, etc.</i></p> <p>2. Kids Expo - Oct. 2, 2021</p> <p>3. Sesame Street in our Communities – <i>collaboration with Community Foundation. Access website to see some of their materials. To bring to community could cost \$250,000 – currently looking for grant and/or fund raising opportunities.</i></p> <p>4. Children’s Brain Health – <i>Children’s Book – collaboration with Community Foundation and other community members. Book features Dubuque ‘staples’ and focuses on social emotional development.</i></p> <p>5. Child Care Coalition - Presentation/Survey – <i>survey was sent again, please complete and share with other entities that would be a good fit. Really need to gather more responses to be in compliance with the DCEC community plan.</i></p> <p>6. ECI FY22 Draft Allocations –<i>expecting a minimum \$18,000 decrease in funds for FY22</i></p> <ul style="list-style-type: none"> ● FY22 Renewal Process <p>7. <i>Board Development Updates - Gina, Angela and Abby are working on board orientation and development. There are several board members</i></p> | Abbey | Information, Discussion |

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| | <p><i>preparing to phase out, so we will need to bring on new members. If you are interested in helping with this project, please email Abbey.</i></p> <p>8. Carry Forward FY22 Updates – <i>PS scholarship line item has carry over due to covid and less families using preschool this year. Tara has created a proposal on how to spend down those funds, it will be reviewed by the executive finance committee. State ECI will not allow more than 20% carryforward across all programs.</i></p> <p>9. Quarterly Reports Updates – <i>reports continue to be reviewed by executive committee.</i></p> <p>10. Program Updates</p> <p>a. CCR&R – <i>have been able to help coordinate about 400 providers getting vaccinations! There have been 48 inquiries into the stipend program. Currently 2 providers are receiving payouts, 2 are being reviewed at the state level to begin receiving funds, and 1 additional starting, but needs to complete training.</i></p> <p>b. Clarke – <i>not in attendance</i></p> <p>c. PAT – <i>all staff have been vaccinated; continuing to do virtual visits; state doesn't anticipate releasing HV programs to resume anytime soon. Beginning our audit/certification through PAT national office, this process from start to finish will be 15 months long. Had display at mall last week and through weekend, distributed over 300 books; used as public awareness campaign. Will be presenting a budget amendment, due to virtual visits line item for mileage has funds left.</i></p> <p>d. VNA - <i>busy with vaccines; thank you Tara for helping to coordinate with childcare providers – this also allowed Kim G. to make some connections with non-registered providers. Completed audits of PS and k-12 schools able to submit to state on time. Putting covid vaccines into state data base, as more providers start distributing vaccines hopefully our reflected numbers will be more accurate. Have seen increase in amount of decay since beginning of covid, do have dollars to help get kids to dentist – have made 50 referrals with this program since October!</i></p> | | |
| | <p>Other:</p> <ul style="list-style-type: none"> • <i>please let Abbey know if you would prefer to continue to meet via Zoom or if you are comfortable resuming in-person meetings.</i> • <i>Crescent will be opening an acute care center in April, will be open for sure M-F and possibly on S for a few hours. Also have 4.5 dentists and 4 hygenists working 5 days per week!</i> | | |
| 12:49 p.m. | Adjourn – <i>motion by Laura, second by Kim – approved by consensus.</i> | Petsche | Action Item |
| <p>Next Scheduled Meeting: April 28, 2021 at 12:00 p.m., GoToMeeting (or) Keystone Area Education Agency, 2300 Chaney Road, Dubuque, IA</p> | | | |

Minutes submitted by Kristy Fenwick, Program Coordinator for Parents as Teachers