

DUBUQUE COUNTY EARLY CHILDHOOD (DCEC) BOARD MEETING
ANNUAL MEETING June 30, 2021 - In Person & Keystone Room 3AB

Board Attendance: **Angela Petsceh, Laura Roussell, Jim Guentherman, Ashley Weber, Beth Wilhelm, , Don Vrotsos, Dan Huss, Linda Martin, Kim Glaser, Abbey Degenhardt (DCEC Director),**

Program Attendance: **Amy Kallaher, Kristy Fenwick, Tara Roddick, Penny, Brittany Hubanks**

Guest: **Sara Adams, Brittany Loeffelholz**

Agenda

| Time: | Agenda Item: | Presenters: | Type of Item: |
|--------------|--|-----------------------|-------------------------|
| 12:00 p.m. | Call to Order – 12:01pm call to order, Angela | Angela Petsche, Chair | |
| 12:01 p.m. | <p>Annual Meeting</p> <p>1. Welcome</p> <p>2. Introductions</p> <p><i>Packet #1 - FY22 Budget/Contracts/ECI Grant Application</i></p> <p>3. FY22 Budget - no loss of staff; State allocation of \$749,000 and \$45,000 from Gala to meet budget needs. Leaves approximately \$58,000 in Gala funds. Gala funds will be used to support programming not staff positions. Updated contract with carry forward will be ready this fall.</p> <p>4. FY22 Contracts - no large changes; updated performance measures will be worked out with individual programs (ECI state measures currently). Moving forward, programs will enter data into a google docs file.</p> <p>5. FY22 ECI Grant Application</p> <p>Approve: Linda; Second: Laura</p> | Angela | Information, Discussion |
| 12:05 p.m. | <p>June Meeting - Key Action Items:</p> <p><i>Packet #2 - June 2021 Meeting</i></p> <p>1. May Board Meeting Minutes p.2</p> <p>2. May 24 Executive/Finance Meeting Minutes p.</p> <p>3. CCRR Budget - FY21 Budget Line Items</p> <p>4. May Bank Statement p.</p> <p>5. May HK Financial Statement p.</p> <p>Items 1-5 : approve- Don, second: Ashley</p> <p>6. New Board Member Applications</p> <p>a. Sarah Adams 3year term; approve: Don, second: Laura</p> <p>b. Brittany Loeffelholz: 3 year term; approve: Laura, Second: Dan</p> <p>7. FY22 Board of Directors</p> <p>a. President – Dan Huss; approve: Don, second: Linda</p> <p>b. Secretary – no nomination</p> <p>c. Treasurer – no nomination</p> | Angela | Action Item |

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| 12:20 p.m. | <p>June Meeting - Discussion/Updates</p> <ul style="list-style-type: none"> ● Thank you to board members rolling off ○ Angela Petsche ○ Don Vrotsos ○ Gina Blean ○ Cindy Steffens ○ Ashley Weber <p>Packet #3 - FY22 Board of Directors Packet - will be a google doc moving forward; will be a 'living' document</p> <ul style="list-style-type: none"> ● FY22 Board Packets ○ Calendar ○ FY22 Board of Directors ○ Fact Sheet ○ Conflict of Interest – please sign and return to Abbey ○ Check List – please sign and return to Abbey ● New In-Home Providers Grant Updates (Dubuque County Board of Supervisors) <ul style="list-style-type: none"> ○ Met goal of 10 new providers! ○ Exceeded goal of 60 spots by 8 (68 new spots created) ● Gala Updates - Sept. 9 <ul style="list-style-type: none"> ○ Bobbi Earles emcee ○ Sponsorships trickling in ○ Need silent auction items as well as a place to store them! ● Kids Expo - Oct. 2 <ul style="list-style-type: none"> ○ Please volunteer to support this event! ● Program updates: <ul style="list-style-type: none"> ○ CCRR: Enhancement grants (to spend unused scholarship dollars). Used to purchase materials such as outdoor equipment, furniture, appliances, toys, manipulatives ○ PAT: gathering consent letters per state guidance; beginning some in-person visits. Participating in 'Camp Marshmallow' in partnership with mall; also had a community booth at mall as a marketing tool ○ VNA: having weekly clinics for covid vaccines for anyone 12 year and up. There will also be walk in clinics every Friday through July from 8-4:30 at VNA. Child care nurse consultant doing medication administration clinics & helping with shift from covid to 'normal' practice. Oral health curriculum is being 'overhauled'. Creating oral hygiene kits to give to preschoolers as they get screened. ○ Clarke: referral trickling in since Spring. Doing phone visits – those on hold through summer months. Have taken in 5 or 6 referrals that they will reach out to once school resumes. | Abbey | Information, Discussion |
| 1:00 p.m. | Adjourn: 12:52 motion by Laura, approve by Don | Petsche | Action Item |
| Next Scheduled Meeting: August 25, 2021 at 12:00 p.m. Zoom (or) Keystone Area Education Agency, 2300 Chaney Road, Dubuque, IA | | | |