

GoToMeeting – link was sent prior to meeting and posted on website

In attendance via conference call: Angela Petsche, Don Vrotsos, Ashley Weber, Dan Huss, Dale Snyder, Jay Wickham, Gina Blean, Jim Guentherman, Cindy Steffens, Linda Martin, Kim Glaser, Staff (Abbey Degenhardt)

Absent: Ashley Melchert, Pat Emerson, Laura Roussell

Program Participants Attendance: Tara Roddick, Amy Kallaher, Kristy Fenwick

The meeting was called to order by Angela Petsche 12:03p.m.

Discussion of action items included:

- **Review DCEC annual report – report is due today, Abbey worked with Sherri Edwards and was able to match the financial worksheets for the report to the HK statements. Will submit online with board approval. Motion to approve made by Ashley Weber, seconded by Gina Blean.**
- **PAT addendum – included 4 sections; changing ‘Four Oaks’ and ‘PAT’ to “Four Oaks Family & Children’s Services’ throughout contract. Also changed dates on Exhibit pages (Exhibit D, E, F). Added verbiage to include virtual home visits (this practice has already been implemented). Final addendum was addition of protection of privacy to families/children. Motion to approve was made by Don Vrotsos, seconded by Dan Huss.**
- **Stipend for Sherri Edwards – item was added at beginning of meeting by Angela. Motion to add to agenda was made by Linda Martin, seconded by JayWickham. Discussion was held around Sherri’s assistance for completion of annual report. She will also be assisting with consultation for an additional 1-3 hours. Board discussed payment of \$50/hour. Motion to approve this rate was made by Jay Wickham, seconded by Don Vrotsos.**

Adjourn – 12:15pm

Next meeting on September 23rd, at Keystone also option to attend via GoToMeeting. Notes prepared by Kristy Fenwick.