

Dubuque County Early Childhood (DCEC) Board Meeting

April 22, 2020, GoToMeeting

Minutes

Board Attendance: Abigail Degenhardt , Angela Petsche, Dan Huss, , Dale Snyder, Don Vrotsos, Linda Martin, Jim Guentherman, Cindy Steffens, Laura Roussell, Gina Blean, Laura Roussell,

Other Attendance: Cherie Kennedy, Stephanie VanGroll, Stacey Killian, Patricia Veneziano, Kristy Fenwick, Tara Roddick, , Amy Kallaher, Rachel Williams,

Absent: Jay Wickham, Ashley Weber, Pat Emerson, Ashley Melchert

Call to order by Angela Petsche at 12:00pm

Key Action Items: (note from Abigail that we have to take roll call and each say yes or no we can't answer in unison) BOD was presented the following materials. Abbey provided additional information about VNA Amendment. Requested dollars to be moved from CCNC to Oral Health and Immunization.

- March202 BOD Meeting Minutes
- February2020 Exec/Finance Meeting Minutes
- Bank Statement
- VNA Amendment Request : want to move funds from child care to oral health
- CCRR Child Care Grant Request

Motion to approve by Kim Glaser Second by Linda Martin. Motion carried through roll call. All approved motion.

Updates:

Gala Updates – New Date – September 1

- Decided to change the date to make sure the DJ and MC's could be there, Tuesday Sept 1st, still at Diamond Jo, will send out new letters and currently sponsoring organizations and individuals and will be sending new letters to get new sponsorships as this allows for more time to do this. We will also to continue to collect silent auction items as well. No discussions or questions
- Kids Expo – Oct. 3
 - No change in schedule for this, this means two big events close together. Tara Roddick will continue to chair this event and be a big help. Tara Roddick provided an update on what the Kids expo is for new members.
- DCEC Contract Renewal Process and Timeline
 - All applications received and they have until May 1st to return to DCEC, she will schedule a meeting with individuals that may be needed
- ECI Updates
 - Abigail has been on a phone call weekly, legislation has not been in session due to COVID so they do not anticipate to have numbers until later. Want us to include

language in the application regarding the pandemic. Also recommends we make it a year long renewal. We likely will not find out total numbers until June or July. Its likely we will fund July and August, then amend contract with the final numbers. Saying to plan on at least a 10% reduction as of now. Typically the carry forward is 20%, ECI coordinators request that there is a 35% carry-forward. But due to COVID there are programs that are not happening so there are dollars left that are not needed to fund those programs. This would be helpful. More information to come.

- **CCRR Remaining Funds Review:**
 - Scholarships were slatted after COVID 19 and school cancelling so that number has changed doubled. Trying to figure out what we can do with this \$ to help the preschools. We can let the money carry forward, we can choose to pay the daycares, or you can divide it among the preschools that had children in care (enhancement grants). – Laura, asked when we have to make this decision as they seem like all good options but we don't yet know what our funding will be. Tara said it can be done in early June for our decision. It might be nice for the daycares to know if something will be coming. Angela commented- at executive finance meeting they looked at this and had questions. Their first concern was the budget and a 10% decrease is a big drop and we do not know what the carry-over is. This committee feels we need to look at the budget first and clarify our funding streams.
 - We will sit on this item and talk about it next board meeting. We will have more accurate numbers next month and then we can move forward. We just need to think about it , ask questions, so we will be able to make a decision.
- **Community Impact Grant Updates-** we applied for this through the community foundation to help facilitate and support strategic planning, we were awarded \$3000. There was a huge need for no touch thermometer, spoke with the finance team and they agreed and the decision was made that we provided CCRR \$2000 to purchase those thermometers.
- **HK Financials**
- **Long Range Planning Committee-** They are making great progress and are doing a data log and were really excited then COVID hit. Rachel and Abigail continues to work on this and see strengths and weaknesses and trying to figure out our method to move forward. They are going to go through the data with a focus group. After this they will evaluate the data and will put together a presentation for the committee. Good job Rachel and Long Range Planning Committee
- **Program Updates**
 - CCRR- they ordered the thermometers and they were delivered today, has also been able to get some hand sanitizer, they have Jason from the community foundation picking up toilet paper for them and will have a pick up for providers tomorrow for those that have needs. Hand sanitizer is paid through disaster relief through community foundation. They will still owe money for thermometers and CCRR will cover the rest of those items and the toilet paper. Looking into virtual visits with their providers. Providers could use some support and just thank you's as this is a tough time for them.
 - VNA- They are doing surveillance and investigation for COVID, all staff have been trained. Kim is public health liaison. They are very busy right now. Oral health has had the biggest change because they cannot be in the schools. They are conducting visits over the phone and providing education, tips, nutrition etc. over the phone

until they can get in for routing health exams. Any kids being seen through WICK are also being screened. Immunizations are still doing these every week, but it takes a little longer to make sure there is decreased risk for exposure to COVID.

- PAT- their home visitors are doing virtual visits with families. Families are taking advantage of this. They remain in close contact with national center and state level for guidance around virtual and phone visits. Kristy meets weekly with all staff individually and then they have an all staff meeting. Were able to use some program funds to drop baskets at some of the homes that are food vulnerable. Also seeing an increase in domestic violence. Increasing in frequency and intensity. Typically when safe they would go home and do some safety planning but they have not been able to do that.
- Clarke- Molly is finalizing the budget, they got beds and car seats. It will be finalized next week and they will get it to us. It has been hard with their students being pulled out of clinicals. Getting some feedback from OB units and will keep referring.
- Community Input – nothing at this time.

Adjourn: motion to adjourn by Linda Martin second by Laura Roussell. All in favor through roll call.
Time 12:54pm

Notes prepared by Gina Blean and Abbey Degenhardt.