



Dubuque County Early Childhood (DCEC) Board Meeting
November 20, 2019, Keystone Area Education Agency
2310 Chaney Road, Dubuque, IA

Board Meeting Minutes

In attendance: Gina Blean, Angela Petsche, Ashely Weber, Dale Snyder, Abbey Degenhardt (staff)

In attendance (via conference call): Dan Huss, Ashley Melchert, Don Vrotsos, Kim Glaser, Linda Martin,

Excused: Cindy Steffens, Jay Wickham, Luis Del Toro, Jim Guentherman, Ashley Melchert

Other: Stephanie, Stacy, Kristy, Amy

The meeting was called to order by President Angela Petsche at 12:03 p.m.

Introductions:

All action items: October BOD Meeting, October Exec/Finance Minutes, Bank Statement, ECE Meeting Minutes, Directors Report:

- Dan provided financial updates:
 - He explained why we approved the need for additional checking accounts, and this is to keep track of restricted, unrestricted and state dollars.
 - He explained why we requested going back to monthly financials reports verse quarterly. This will make it easier to see the trends of dollars in/out and will better help manage budget.
- Gina requested to nominate Pat Emerson as a new DCEC Board Member. She is a retired early childcare professional and with her experience and history she will be a great asset.
 - Motion: Gina Blean
 - Second: Ashley Weber
 - All items have been moved and approved
 - Abbey & Gina will discuss Board orientation and will reach out to Pat E for onboarding.

Grant Request: none at this time

Updates:

- Long Range Planning Committee: Angela, Jim, Kim G, Abbey, Kimberly Reinert, Barb Maiers, Laura Clemens, Rachel Williams. Next meeting will be scheduled for December. The idea is a collaboration of DCEC BOD and Community Partners – the community as a whole as it relates to children.
- Gala Updates – Currently sitting at \$25,500.00 in sponsorships. Goal is \$38,000. There are a few pending request and we will be notified after the new year. We will begin follow-up solicitation calls for additional sponsorships in the next few weeks. Silent Auction solicitation letters went out this week as well.
- Directors Report - see directors report

Funded Program Updates:

- PAT (Kristy & Amy) – hosted first annual Thanksgiving dinner at Happy's Place last night. 104 people in attendance 😊. They had a DJ, and the McDonough Grant helped fund transportation. Great group of families, great diversity of families .
 - Program Concerns – currently 25 families are the wait list
 - They continue to keep those families involved by inviting them to family group events and by connecting to other community resources.
 - Rachel Williams –
 - Kristy will send some parents recommendations for LRP committee
- VNA – (Stacy)

Vision: All children in Dubuque County are healthy and successful.

Priorities of Dubuque County Early Childhood:

· Family Success Skills · Learning Readiness · Safe & Secure Relationships · Healthy Physical & Mental Development

- Update on Immunizations – they made it through the school rush and are booked solid through January. They average about 700-900 vaccines a month.
- There was an article published about Dubuque's low immunization records. The information recorded was not accurate. Not all providers are recorded vaccinations in the IRIS database, therefore, the information is not accurate. The VNA's audit will be complete in January and in February the results will be released on those numbers.
- Lead Testing: Steeple Square & VNA – a new partnership to administer lead testing.
- CCRR –
 - Peer-to-Peer meeting required by DHS took place this fall. Only had one attendee which was disappointing since they had dinner, GLR information, and books to share.
 - A Dubuque Center, this week, is applying for QRS level 5, this is their fourth time applying for QRS5.
 - Abbey is visiting child care sites to learn more about QRS, in-home and child care centers.
- Abbey – inviting BOD to visit/observe the programs we support. If you are interested and would like to join Abbey for a program visit please let her know.

Public Comment:

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The meeting was adjourned by President Petsche at 12:38 p.m. Motion: Dale Second: Gina ,

Meetings of the DCEC Board are open to the public and adhere to Open Meetings/Records Laws. Meetings are held at locations and times reasonably accessible to the public. When necessary, reasonable special accommodations for attendance are provided. Submit any questions to (563) 588-1620.

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