

DRAFT

Dubuque County Early Childhood (DCEC) Board, Annual Meeting

June 26, 2018, Dubuque Schools Administration Building

2300 Chaney Road, Dubuque, IA

Agenda:

NOTE: The core in-service session is part of the regular business meeting for all members. The meeting is expanded in length to 1:30 p.m. Please note for your schedules.

Time:	Agenda Item:	Presenters:	Type of Item:	Associated Strategic Priorities:
11:45 a.m.	Optional Session: New Program Information Videos	Sherri Edwards	Information	All priorities
12:00 p.m.	Call to Order, Introductions, Review Agenda, In-Kind Form	Nick Patrum, Chair	Information	All priorities
12:05 p.m.	In-Service Session: Visit with Program Staff & Exhibits	Program Reps.	Information	All priorities
12:20 p.m.	Meeting Minutes, May 22, 2018, p. 5	Nick Patrum	Action Item	All priorities
12:25 p.m.	Consent Items: 1. Attendance Record, p. 4 2. May Financials, p. 7 3. Director's Report, p. 11 4. Board Development, p. 14 5. Executive/Finance, p. 16 6. Long-Range Planning, p. 17 7. Early Care and Education, p. 18 8. Advocacy/Public Awareness, p. 19	Nick Patrum, Committee Chairs as needed	Action Item	All priorities
12:30 p.m.	Key Action Items: 1. Director's Review Summary and Compensation, p. 16 – Report on director's review outcome and approve compensation recommendation for FY19. 2. Revenue Change, p. 16 – Approve recommendation to shift start-up event funding to administration. 3. Insurance Agent and Policy, p.16 – Approve recommendation to change insurance agent and select most cost effective policy for FY19. 4. Annual Policies Review, p. 20 – Approve proposed changes to policies as part of annual review. 5. Board Member Renewals, p. 14 – Approve term renewals for five members. 6. Officer Nomination, p. 14 – Approve nomination of Angela Petsche for Chair. 7. Officer Nomination, p. 15 – Approve nomination of Ashlee Metcalf for Secretary. 8. Board Member Nomination, p. 15 – Approve nomination of Bill Conzett in a citizen position.	1. Executive/Finance 2. Executive/Finance 3. Executive/Finance 4. Sherri Edwards 5. Board Development 6. Board Development 7. Board Development 8. Board Development	Action Items	All priorities
12:45 p.m.	Old Business: 1. Incorporation Application	1. Nick Patrum	Information, Discussion	All priorities

Vision: All children in Dubuque County are healthy and successful.

Priorities: · Family Success Skills · Learning Readiness · Safe & Secure Relationships · Healthy Physical & Mental Development

12:50 p.m.	New Business: 1. Additional Officer Nominations 2. Annual Bylaws Review, p. 16 3. Kids Expo-Dubuque County, p. 52 4. <i>Family Resource Guide</i> Process 5. Kindergarten Survey Report, p. 36 6. Executive Summary Activity 7. Collaboration/Advocacy 8. Next Year's Meeting Schedule 9. Recognition of Board Members 10. Input from the Community	1. Nick Patrum 2. Nick Patrum 3. Sherri Edwards 4. Sherri Edwards 5. Sherri Edwards 6. Sherri Edwards 7. Sherri Edwards 8. Nick Patrum 9. Nick Patrum 10. Any	Information, Discussion	All priorities
1:30 p.m.	Adjourn	Nick Patrum	Action Item	
Next Meeting: August 28, 2017, 12:00 p.m., Keystone Area Education Agency, 2310 Chaney Road, Dubuque, IA				

For directions to Dubuque Schools Administration Building, go to: <http://mapq.st/2M9WoYS>

Meetings of the DCEC Board are open to the public and adhere to Open Meetings/Records Laws. Meetings are held at locations and times reasonably accessible to the public. When necessary, reasonable special accommodations for attendance are provided. Submit any questions to (563) 588-1620.

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