

# DRAFT

## Dubuque County Early Childhood (DCEC) Board Meeting

January 23, 2018, Keystone Area Education Agency

2310 Chaney Road, Dubuque, IA

### Agenda:

NOTE: The in-service session is part of the regular business meeting and is for all members.

| Time:      | Agenda Item:   | Presenters:   | Type of Item:                              | Associated Strategic Priorities:      |
|------------|--|---|--|---------------------------------------|
| 12:00 p.m. | Call to Order, Review Agenda, In-Kind Form   | Nick Patrum, Chair  | Information                                | All priorities                        |
| 12:05 p.m. | Introductions/Get-Acquainted – Briefly share what you do for work.   | Board Development   | Information                                | All priorities                        |
| 12:10 p.m. | In-Service Session – Strategic Planning Activity for Priority #4   | Long-Range Planning   | Discussion                                 | Healthy Physical & Mental Development |
| 12:30 p.m. | Meeting Minutes, November 28, 2017, p. 4   | Nick Patrum   | Action Item                                | All priorities                        |
| 12:35 p.m. | Consent Items:<br>1. Attendance Record, p. 3<br>2. November and December Financials, p. 6-13<br>3. Director’s Report, p. 14<br>4. Resource Development, p. 17, 18, 19<br>5. Long-Range Planning, p. 20<br>6. Early Care and Education, p. 21<br>7. Grant Recommendations, p. 22  | Nick Patrum,<br>Committee Chairs as needed  | Action Item                                | All priorities                        |
| 12:40 p.m. | Key Action Items:<br>1. Audit Report, separate document – Approve draft audit report for FY17.<br>2. Board Member Appointment, p. 23 – Approve the appointment of Luis Del Toro to the city council seat.  | 1. Nick Patrum<br>2. Nick Patrum  | Action Items                               | All priorities                        |
| 12:45 p.m. | Old Business:<br>1. Parents as Teachers Honor (deferred from Nov.)<br>2. Annual Report Taskforce (deferred from Nov.)<br>3. Vroom Grant (deferred from Nov.)<br>4. Resource Development Event<br>5. Mid-Cycle Review Visit<br>6. Child Care Data Follow-Up<br>7. Board Self-Assessment, separate handout                       | 1. Amy Kallaher<br>2. Sherri Edwards<br>3. Sherri Edwards<br>4. Ashley Weber<br>5. Sherri Edwards<br>6. Tara Roddick<br>7. Long-Range Plan. | Information,<br>Discussion                 | All priorities                        |
| 1:00 p.m.  | New Business:<br>1. Quarterly Fiscal Report, p. 6-13, 25<br>2. FY19 Request for Proposals/Mini-Grants, p. 28<br>3. Highlights of Program Quarterly Reports, p. 29<br>4. Collaboration/Advocacy/Day on the Hill/Budget<br>5. Two Funding Proposals, p. 50<br>6. Dubuque Racing Association Grant<br>7. Input from the Community | 1. Nick Patrum<br>2. Executive/Finance<br>3. Program Reps.<br>4. Sherri Edwards<br>5. Sherri Edwards<br>6. Sherri Edwards<br>7. Any         | Information,<br>Discussion,<br>Action Item | All priorities                        |
| 1:15 p.m.  | Adjourn  | Nick Patrum   | Action Item                                |                                       |

**Next Meeting: February 27, 2017, 12:00 p.m., Keystone Area Education Agency, 2300 Chaney Road, Dubuque, IA**

For directions to Keystone Area Education Agency, go to: <https://goo.gl/maps/fx6hAGLsnft2>

Meetings of the DCEC Board are open to the public and adhere to Open Meetings/Records Laws. Meetings are held at locations and times reasonably accessible to the public. When necessary, reasonable special accommodations for attendance are provided. Submit any questions to (563) 588-1620.

Vision: All children in Dubuque County are healthy and successful.

Priorities of Dubuque County Early Childhood:

· Family Success Skills · Learning Readiness · Safe & Secure Relationships · Healthy Physical & Mental Development